

Blissfield Community Schools
2022-2023 Annual Organizational Meeting
July 18, 2022

The Organizational meeting of the Board of Education of the Blissfield Community School District was held Monday, July 18, 2022 at 7:00p.m. in the High School Media Center. The meeting was called to order by David Brewer. Members present: Craig Bettis, David Brewer, Mike Cole, Denise Mallory and Tyler Wyse. Members absent: Vicki Lombard. Others present: Superintendent, Riley; Executive Assistant, Susan Gniewkowski, members of the public.

Call to Order

It was moved by Bettis and supported by Wyse to approve the agenda.

Approval of
Agenda

Motion Carried.

It was moved by Bettis and supported by Wyse to appointment Jennifer Stutzman as new board member. Jennifer is replacing Bruce Carter and her term will end December 2022 with this appointment.

Appoint New Board
Member

Motion Carried.

It was moved by Bettis and supported by Cole to elect David Brewer as President.

Election of
President

Motion Carried.

It was moved by Wyse and supported by Mallory to elect Vicki Lombard as Vice-President.

Election of Vice
President

Motion Carried.

It was moved by Wyse and supported by Mallory to elect Craig Bettis as Secretary.

Election of
Secretary

Motion Carried.

It was moved by Mallory and supported by Bettis to elect Tyler Wyse as Treasurer.

Election of
Treasurer

Motion Carried.

It was moved by Bettis and supported by Mallory to have Susan Gniewkowski continue in the role as Recording Secretary.

Designation of
Recording
Secretary

Motion Carried.

It was moved by Wyse and supported by Bettis to approve the Board meet the third Monday of each month.

Day of the Board Meeting

Motion Carried.

It was moved by Mallory and supported by Bettis that the board meetings begin at 7:00p.m.

Time of Board Meeting

Motion Carried.

It was moved by Bettis and supported by Wyse that the board meetings be held in the Blissfield High School Media Center.

Location of Board Meeting

Motion Carried.

It was moved by Wyse and supported by Mallory that the location for postings of the board meetings, schedules, agendas and announcements will be posted at the Blissfield High School and the district website.

Postings

Motion Carried.

It was moved by Cole and supported by Bettis to approve the following depositories:

Approve Depositories

- A. Blissfield State Bank
- B. Bank One Trust Co.
- C. Old National
- D. Michigan Class Pool
- E. Michigan Liquid Asset Fund
- F. Bank of America
- G. Fifth Third Bank
- H. Comerica
- I. TLC Community Credit Union
- J. Other Financial Institutions organized and authorized to operate in the State of Michigan

Motion Carried.

It was moved by Bettis and supported by Cole to authorize the following positions as having check signature authority:

Check Signature Authorization

- | | |
|---------------------------------------|--------------------|
| 1. Superintendent | 4. Board President |
| 2. Chief Financial Officer | 5. Board Secretary |
| 3. Director Business/Support Services | 6. Board Treasurer |

Motion Carried.

It was moved by Bettis and supported by Mallory to authorize the following positions as having activity check signature authority:

- a. Superintendent/Executive Assistant-district activity fund
- b. High School Principal-high school activity fund
- c. Middle School Principal-middle school activity fund
- d. Elementary Principal-elementary activity fund

Activity Funds
Check Signature
Authorization

Motion Carried.

It was moved by Cole and supported by Bettis for the designation of Electronic Transfer Officers be:

- | | |
|---------------------------------------|--------------------|
| 1. Superintendent | 4. Board President |
| 2. Chief Financial Officer | 5. Board Secretary |
| 3. Director Business/Support Services | 6. Board Treasurer |

Designate
Administrator
Designation of
Electronic
Transfers

Motion Carried.

It was moved by Cole and supported by Mallory to approve the following Annual Retainer contracts:

1. Thrun Law Firm, P.C. (school issues)(policies)
2. Maner Costerisan, P.C. (auditors)

Retainer Contracts

Motion Carried.

It was moved by Wyse and supported by Bettis that no fees (\$0) are charged to individuals requesting notification of board meetings.

Fees for Board
Meeting
Notification

Motion Carried.

It was moved by Bettis and supported by Mallory that in compliance with Board of Education Policy 2306 that the compensation for the Board of Education Members be as follows: President, Vice President, Secretary and Treasurer shall receive \$600 per year. All other Board members shall receive \$500 per year as compensation for their services.

Compensation for
Board of Education

Motion Carried.

It was moved by Cole and supported by Mallory to designate the Superintendent as the Executive Officer of the Board of Education and Elections.

Superintendent as
Executive Officer of
the Board of
Education and
Elections

Motion Carried.

It was moved by Bettis and supported by Cole that the bylaws/policies authorized by past Board(s) of Education and in effect at the end of the 2020-21 school year be adopted by this board for the 2021-22 school year.

Board of Education
Bylaws/Policies

Motion Carried.

It was moved by Cole and supported by Stutzman to retain its membership in the Michigan Association of School Boards. MASB Membership

Motion Carried.

It was moved by Bettis and supported by Wyse to approve the appointment of Craig Bettis as MASB (Michigan Association of School Boards) Legislative Relations representative. MASB Legislation Representative

Motion Carried.

It was moved by Brewer and supported by Bettis to approve the appointment of Denise Mallory as LCASB (Lenawee County Association of School Board(s) representative. LCASB Representative

Motion Carried.

It was moved by Wyse and supported by Bettis to approve the appointment of Vicki Lombard as BFEE (Blissfield Foundation for Educational Excellence) representative. BFEE Representative

Motion Carried.

Building and Grounds Committee Assignments will be David Brewer, Tyler Wyse and Craig Bettis. Committee Assignments

Finance Committee Assignments will be Tyler Wyse, David Brewer and Vicki Lombard.

Personnel Committee Assignments will be Craig Bettis, David Brewer and Denise Mallory.

Curriculum Committee Assignments will be Vicki Lombard, Mike Cole and Jennifer Stutzman.

Board Policy Committee Assignments will be Denise Mallory, Craig Bettis and Jennifer Stutzman.

Extra-Curricular Committee Assignments will be Mike Cole, Denise Mallory and Tyler Wyse.

It was moved by Wyse and supported by Mallory to adjourn the Organizational Meeting at 7:26p.m. Adjournment

Motion Carried.

Secretary

Blissfield Community Schools

2022-2023

Regular Meeting

July 18, 2022

A Regular Meeting of the Board of Education of the Blissfield Community School District was held Monday, July 18, 2022 in the High School Media Center. Board President, Brewer called the meeting to order. Members present: Craig Bettis, David Brewer, Mike Cole, Denise Mallory, Jennifer Stutzman and Tyler Wyse. Members Absent: Vicki Lombard. Others present: Superintendent Riley; Executive Assistant Susan Gniewkowski; members of the public.

It was moved by Bettis and supported by Stutzman to approve the Regular Meeting Agenda.

Approval of Agenda

Motion Carried.

It was moved by Bettis and supported by Mallory to approve the minutes of the June 20, 2022 Budget Hearing and Regular Meeting.

Approval Budget Hearing
and Regular Meeting
Minutes

Motion Carried.

It was moved by Wyse and supported by Bettis to approve payment of the General Fund bills in the amount of \$1,235,246.55.

Payments of Invoices

Motion Carried.

It was moved by Bettis and supported by Stutzman to approve hiring of the following individuals for volunteer assistant coaches for the fall 2022-2023 school year.

Personnel

Sam Bell – HS Football; Brian Weidmayer – HS Cross Country; Sommer Cavazos – HS Volleyball; and Logan Crane – HS Boys Soccer.

Motion Carried.

Introduction of new staff: Shelly Porter, 3rd grade teacher and Christa Graham, high school science teacher.

It was moved by Cole and supported by Stutzman to approve the hiring of Lauren Raburn for the position of HS math teacher beginning with the 2022-2023 school year.

Motion Carried.

It was moved by Wyse and supported by Mallory to approve the hiring of Keith Covey for the position of HS media/library and online teacher beginning with the 2022-2023 school year.

Motion Carried.

No Committee Reports.

Committee Reports

No Comments from Audience.

Comments from Audience

Superintendent Riley gave a brief update on his 2022-2023. An update was also given regarding the School Resource Officer as they continue to meet. Superintendent Riley's goal is to have one in place at the start of the 2022-2023 school year.

Superintendent's Report

It was moved by Lombard and supported by Carter to adjourn the meeting at 7:45pm.

Adjournment

Motion Carried.

Secretary