

BLISSFIELD COMMUNITY SCHOOLS
NOTICE OF POSITION VACANCY

POSTING DATE: April 22, 2024

POSITION TITLE: High School Counseling Position (2024-2025- school year)

APPLICATION DEADLINE: May 3, 2024

QUALIFICATIONS:

- Master's Degree in School Counseling preferred
- A current K-12 Michigan Teaching Certificate with a School Counselor (NT) endorsement
- Previous teaching experience preferred
- Excellent soft skills (Great team player, positive attitude, excellent interpersonal skills, and solid organizational skills)
- Committed to continuous improvement through training and the use of technology
- Good public relationship skills
- Previous experience working with high school students, providing guidance on academic, social, and emotional issues, demonstrates the ability to effectively support students in school environment
- Knowledge of the academic needs of high school students

PERFORMANCE RESPONSIBILITIES:

- All of the skills associated with being a high school counselor including, but not limited to:
 - Personal, academic, and career counseling for students in grades 9 & 10.
 - Presentations and scheduling responsibilities associated with grades 9 & 10.
 - Credit audits and interventions for students in grades 9 & 10.
 - BHS Testing Director, MME, WIDA, and AP exams.
 - Personal Curricula and IEP attendance for students in grades 9 & 10.
 - Homebound Instruction responsibilities for students in grades 9 & 10.
 - District Homeless Liaison.
 - Other grade 9/10 related counseling tasks as assigned.

TERMS OF EMPLOYMENT:

- Full-time salary and health care benefits, as per the BEA Master Agreement
- *Anticipated start date of August 26, 2024*

EVALUATION:

- Performance of this job will be evaluated in accordance with provisions of Board of Education Policy

APPLICATION PROCEDURE

- Persons interested in the above mentioned position should submit via email a letter of interest, resume, and three references by Friday, May 10, 2024 to:

Michael Bader, High School Principal
Blissfield High School
630 S. Lane Street
Blissfield, Michigan 49228
mbader@blissfieldschools.us